



**We appreciate your participation and wish you a successful day!**

The Nederland Economic Development Corporation (NEDC) is preparing for the upcoming Nederland Fall Market to be held on Boston Avenue, Saturday, October 21, 2023. We appreciate your participation and look forward to a successful event. We would like to take this time to share information regarding set-up, clean-up and miscellaneous items with you. Booth spaces will be assigned and a listing, along with a map detailing the location of your booth, will be emailed to you a few days before the event. Should you have any questions, please call 409-729-1020.

### **Set-up Time**

Vendors may begin set-up on Saturday, October 21, 2023 from 8:15 – 9:15 am. **You will need to enter Boston Avenue FROM 13<sup>TH</sup> Street from Nederland Avenue and check in with the NEDC Staff upon arrival.** You will need to unload and then remove your vehicle from the area. **NO vehicles (including golf carts\*)** will be allowed on Boston after **9:00 am**. You may park on the side streets or in one of the many parking lots off the side streets. (Please **do not** park in spaces directly behind Boston Avenue Merchants or in the private parking lot next to Lee Michaels' Salon or behind Baubles & Bliss.) **No driving** will be allowed on Boston between Twin City Hwy and 14<sup>th</sup> Street between 9:00 am and 4:30 pm. Absolutely no stakes or permanent marking may be used on the concrete or asphalt surfaces. Vendors will NOT be allowed to place items on sidewalks, as this space is reserved for the Boston Avenue Merchants. No one is allowed to move into an unoccupied space without permission. Exhibitors must provide their own canopies, tables, chairs and display equipment. (We suggest you bring water for people working your booth.) In case of wind, you should bring something to weigh down canopy such as 5-gal water buckets, cinder blocks w/rope, weights, etc. Booths not occupied by 9:15 am on Saturday will be considered forfeited and may be used at the discretion of the NEDC with no refund to original holder of the booth. (\*exception-if golf cart is part of your booth display – must fit within assigned space and **PARKED**, not driven on the street or sidewalks, during event)

### **Event Hours:**

10:00 am – 4:00 pm

No vehicle traffic will be allowed in the vendor area prior to closing. In an effort to maintain a safe environment at closing, please have your booth (canopy, products, and equipment) completely dismantled and packed up before bringing your vehicle to your booth for loading. **Any vendor leaving prior to 4:00 pm will forfeit their deposit.**

### **Sell Policy:**

1. No selling of tobacco, firearms, knives, exploding toys, hair paint, can string, laser pointers, paint toys, fake/look a-like cigarettes, beepers, fireworks, or commercially produced can goods.
2. No selling/soliciting outside your booth area.
3. Taking of opinion polls or surveys will not be allowed
4. Vendors may **not** sublease their booth. Your booth will be forfeited for violation of the policy.

### **Vehicle Policy:**

1. No vehicle parking in booth space areas. Your vehicle must be parked outside the barricades. Parking is available on side streets and in public parking lots located on
  - 12<sup>th</sup> Street across from City Hall
  - On Boston between 1128 & 1140 Boston Avenue
  - Off of Atlanta & Alleyway
  - 13<sup>th</sup> Street (beside and behind Bank of America)
2. If an emergency arises, the NEDC booth will be located at 1308 Boston Ave (Former Bank building)

### **CLEAN-UP:**

Vendor's area must be cleaned before leaving. Please remove any trash and **do not** place cardboard boxes in trash cans. Cardboard boxes will need to be removed by vendor. Trash cans are provided for small trash items such as food & beverage containers. An NEDC Team Member will inspect booths at the close of event and will return deposit to vendor, provided area is clear of debris and all rules regarding set up and departure are followed. **If you leave early, you forfeit your deposit!**

### **PHOTO RELEASE:**

I understand that the City of Nederland and Nederland Economic Development may take photographs of participants and activities. I agree that the City of Nederland and Nederland Economic Development shall be the owner of and may use such photographs relating to the promotion of future programs and projects for the City of Nederland. I relinquish all rights that I may claim in relation to the use of said photographs.

The City of Nederland and Nederland Economic Development has my expressed permission to use and/or replicate photographs and video taken of me during my work and/or volunteer services, or during any public events hosted by their organization, or any programs I am a participant in for the purpose of publishing in newsletters, their organization's website, as well as for fundraising, social media, outreach, and educational materials. The City of Nederland and Nederland Economic Development Corporation also has my expressed permission to use my name to identify my participation in work and/or volunteer services, or during any public events hosted by their organization or participation in any programs.

I understand and agree to the above terms and conditions.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_